

**ALEXANDRIA TOWNSHIP COMMITTEE MEETING  
MINUTES  
October 11, 2017**

This meeting was advertised in the Hunterdon County Democrat, notice posted in the Alexandria Township Municipal Offices and the Alexandria Township Website, (www.alexandrianj.gov) as required by the Open Public Meetings Act.

**Meeting Called to order at 7:37 PM.**

**ROLL CALL:**

**PRESENT:** Committeewoman Garay, Committeeman Pfefferle, Mayor Abraham, Township Attorney Dragan

**ABSENT:** None

**FLAG SALUTE:**

**TOWNSHIP COMMITTEE OVERSIGHT REPORTS:**

**Environmental Commission (EC)/Health Dept. Oversight-Comm. Garay**

- Discussion continued on the Emerald Ash Borer Beetle and the Task Force Report.
- Chair Arancio and EC Member Freedman attended a seminar on Arsenic. The seminar discussed new studies that reveal disturbing health impacts to pregnant women and children.
- Discussed Hopewell's Ordinance regarding the treatment of arsenic
- The Commission discussed how to get information out to the public on arsenic and to encourage people to test their water.

**Personnel/Park & Rec Oversight-Mayor Abraham**

- Park/Rec would like a status on the sealed drawings for the walking bridge.
- Mold is growing on the inside roof of the pavilion. Park/Rec would like DPW Forman Griffith to let them know how to remediate.
- Park/Rec would like to know when the DPW will be removing the rest of the items that they have been storing at the barn.
- There are openings on the Park/Rec Commission if anyone is interested in joining.

### **Finance/DPW Oversight-Comm. Pfefferle**

- The finance department has been working together with the new CFO and new finance secretary during the transition.
- The clearing accounts have been balanced.
- CFO Rees will be staying on until the end of the month.

Comm. Pfefferle would like to have a monthly report from the Land Use Board as to applications being heard and the status of them. The Township Committee would like to see the Township be business friendly. Changes need to be made to assist businesses in opening up in the Township.

Mayor Abraham would like Township Engineer Decker to review the sign ordinance for the Township and make changes to the setback language. The current ordinance reads that "signs must be placed 70 feet behind the front yard setback". Zoning Officer Mullin believes that the ordinance should read that "signs must be placed behind the property line". A recent zoning application placed a sign for a new business 200 feet from the road due to the language of our current ordinance.

### **PUBLIC COMMENT FOR AGENDA RELATED MATTERS ONLY:**

None

### **OLD BUSINESS:**

- Penneast Pipeline

EC Member Freedman noted that there is no update. On September 20<sup>th</sup> the first meeting with the new FERC Commissioners took place. Nothing was voted on. Residents have been putting pressure on politicians.

- Ordinance 2017-8 Amended Salary Ordinance 2017-***2nd Reading***

Comm. Pfefferle made a motion, seconded by Comm. Garay to open public comment for Ordinance 2017-8.

**Roll Call: Aye: Garay, Abraham**

**Nay: None**

**Abstain: None**

**Motion Carried**

As there were no comments, Comm. Garay made a motion, seconded by Comm. Pfefferle to close open public comment for Ordinance 2017-8.

**Roll Call: Aye: Garay, Abraham**

**Nay: None**

**Abstain: None**

**Motion Carried**

Comm. Pfefferle made a motion, seconded by Comm. Garay to adopt Ordinance 2017-8.

**Roll Call: Aye: Garay, Abraham**

**Nay: None**

**Abstain: None**

**Motion Carried**

**ORDINANCE # 2017-008 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF  
HUNTERDON, STATE OF NEW JERSEY FIXING THE SALARIES OF THE VARIOUS OFFICERS  
AND EMPLOYEES OF TOWNSHIP FOR THE  
YEAR 2017-AMENDED**

**BE IT ORDAINED**, by the Township Committee of the Township of Alexandria, in the County of Hunterdon, and State of New Jersey as follows:

**SECTION 1.** The schedule of salaries for the various officers and employees of the Township shall be as follows:

SALARY RANGE		
TITLE		
Township Committeemen	0	10,000.00
Township Clerk	40,000.00	70,000.00
Deputy Clerk	10,000.00	20,000.00
Chief Financial Officer	25,000.00	45,000.00
Assistant to the CFO	10,000.00	20,000.00
Tax Assessor	25,000.00	40,000.00
Tax Collector	25,000.00	40,000.00
Zoning Officer	7,000.00	12,000.00
Registrar of Vital Statistics	1,000.00	3,000.00
Deputy Registrar	100.00	500.00
Percolation Test Witness	PER FEE SCHEDULE	
Land Use Secretary	20.00 Per Hour	30.00 Per Hour
Land Use Secretary	200.00 Per Meeting	300.00 Per Meeting
Land Use Administrative Stipend	200.00 Per Month	300.00 Per Month
Board of Health Secretary	1,000.00	2,500.00
Emergency Mgmt. Coordinator/911 Coordinator	2,000.00	4,000.00
Deputy Emergency Mgmt.	400.00	900.00

Coordinator		
Fire Prevention Official	6,000.00	10,000.00
Clerical Help	10.00 Per Hour	25.00 Per Hour
Dept. of Public Works Personnel		Per signed Contract
Recycling/Dumpster Attendant	2,000.00	6,000.00
Construction Official	30.00 Per Hour	60.00 Per Hour
Building Dept. Technical Assistant	20,000.00	35,000.00
Plumbing Sub Code Official	30.00 Per Hour	60.00 Per Hour
Electrical Sub Code Official	30.00 Per Hour	60.00 Per Hour
Electrical Inspector	30.00 Per Hour	60.00 Per Hour
Fire Code Official	30.00 Per Hour	60.00 Per Hour
Fire Sub Code Official	30.00 Per Hour	60.00 Per Hour
Municipal Court Judge **	10,000.00	50,000.00
Municipal Court Administrator **	10,000.00	90,000.00
Deputy Court Administrator **	1,000.00	15,000.00
Municipal Court Prosecutor	3,000.00	10,000.00
Public Defender	750.00	2,500.00
Court Security **	50.00	3,500.00
Clerical Assistance	10.00	25.00
Senior Working Foreman	10.00 Per Hour	\$100.00 Per Hour
Dog Warden		Per Contract
Custodial	5,000.00	10,000.00
Housing Administrator	0	5,000.00
Township Administrator	10,000.00	20,000.00
Municipal Clerk Special Meetings	200.00 Per Meeting	300.00 Per Meeting

**\*\* Year amount to be determined by actual percentage of yearly court budget**

All authorized township officials or employees of the township while on official business for the township, when a sworn voucher is approved by the Township Committee, shall be paid per IRS publication per mile for use of their own personal vehicle.

**Section 2:** Health benefits are paid for full-time employees with scheduled work hours over 32 hours per week, with state mandated employee contributions per N.J.S.A. Chapter 78 P.L.211

**Section 3:** This Ordinance shall take effect immediately upon final adoption and publication according to law.

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- Ordinance 2017-9 To Provide for the Release and Extinguishment of a Natural Area Conservation Easement Located Upon B-14, L-13-**2<sup>nd</sup> Reading**

Comm. Garay made a motion, seconded by Comm. Pfefferle to open public comment for Ordinance 2017-9.

**Roll Call: Aye: Garay, Abraham**

**Nay: None**

**Abstain: None**

**Motion Carried**

As there were no comments, Comm. Garay made a motion, seconded by Comm. Pfefferle to close open public comment for Ordinance 2017-9.

**Roll Call: Aye: Garay, Abraham**

**Nay: None**

**Abstain: None**

**Motion Carried**

Comm. Pfefferle made a motion, seconded by Comm. Garay to adopt Ordinance 2017-9.

**Roll Call: Aye: Garay, Abraham**

**Nay: None**

**Abstain: None**

**Motion Carried**

**TOWNSHIP OF ALEXANDRIA  
COUNTY OF HUNTERDON  
ORDINANCE NO. 2017- 9**

***AN ORDINANCE OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO PROVIDE FOR THE RELEASE AND EXTINGUISHMENT OF A NATURAL AREA CONSERVATION EASEMENT LOCATED UPON BLOCK 14, LOT 13 IN THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON AND STATE OF NEW JERSEY***

**WHEREAS**, a natural area conservation easement was conveyed to the Township of Alexandria ("Township") on a portion of Block 14, Lot 13 on the official Tax Map of Alexandria Township by Helen Weeast ("Grantor") as set forth in a deed of easement dated June 17, 2011 and recorded in the Hunterdon County Clerk's Office on the same date in Deed Book 2271, Page 31 (hereinafter "conservation easement"). The conveyance of the easement to the Township was a condition of minor subdivision approval granted to Grantor by the Alexandria Township Planning Board in Application #05-04 whereby Block 14, Lot 13 was to be divided into

a total of five building lots known as Block 14, Lots 13, 13.01, 13.02, 13.03 and 13.04 (hereinafter the "minor subdivision approval"). The aforementioned lots were thereafter created by minor subdivision deeds subsequently recorded in the Hunterdon County Clerk's Office on June 17, 2011 in Deed Book 2271 beginning on pages 15, 105, 46, 70 and 86, respectively; and

**WHEREAS**, the Grantor has subsequently determined to abandon the minor subdivision approval and to merge all the lots created thereby back into one lot to be known as Block 14, Lot 13. In conjunction therewith, Grantor has requested the Township to extinguish and release the conservation easement previously dedicated to the Township by the Grantor; and

**WHEREAS**, the Township Committee agrees that there is no longer a need for the conservation easement for public purposes, since the minor subdivision approval will be abandoned and the property will not be developed as previously proposed;

**NOW, THEREFORE BE IT ORDAINED** by the Mayor and Township Committee of the Township of Alexandria, County of Hunterdon and State of New Jersey, pursuant to the provisions of N.J.S.A. 40A: 12-5(d) and any other applicable law: as follows:

**SECTION ONE.** The Township hereby authorizes the release and extinguishment of the conservation easement previously conveyed by the Grantor Helen Weeast on a portion of Block 14, Lot 13 on the official Tax Map of Alexandria Township, as set forth in Deed Book 2271, Page 31 and recorded in the Hunterdon County Clerk's Office on June 17, 2011 and in any other deeds for a nominal consideration back to the Grantor, conditioned on Grantor's first abandoning the minor subdivision approval by executing and recording the appropriate merger deed in the Hunterdon County Clerk's office.

**SECTION TWO.** A copy of the proposed Deed extinguishing the natural area conservation easement shall be made available at the Alexandria Township Clerk's Office for public inspection.

**SECTION THREE.** The Township Attorney, Mayor and Administrator/Clerk are hereby authorized to take all necessary steps to sign the proposed Deed extinguishing the above-described conservation easement for the property interest in question, together with any other necessary documents.

**SECTION FOUR.** Effective Date.  
This ordinance shall take effect immediately upon final adoption and publication according to law, and upon the recording of a Deed extinguishing the natural area conservation easement together with this ordinance in the Hunterdon County Clerk's office, which documents shall be recorded after the recording of the Grantor's deed merging the five lots previously approved by the minor subdivision approval into one lot to be known as Block 14, Lot 13.

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**NEW BUSINESS:**

- Resolution 2017-084 Opposition to Legislative Proposals Regarding the Open Public Meetings Act and Open Public Records Act

Comm. Garay made a motion, seconded by Comm. Pfefferle to approve Resolution 2017-084.

**Roll Call: Aye: Garay, Abraham, Pfefferle**

**Nay: None**

**Abstain: None**

**Motion Carried**

**RESOLUTION 2017-084 TOWNSHIP OF ALEXANDRIA,  
COUNTY OF HUNTERDON, STATE OF NEW JERSEY  
EXPRESSING OPPOSITION TO LEGISLATIVE PROPOSALS REGARDING THE OPEN PUBLIC  
MEETINGS ACT AND OPEN PUBLIC RECORDS ACT**

**WHEREAS**, the New Jersey Senate Budget and Appropriations Committee took action on Senate Bill Nos. 1045 and 1046, which amend the Open Public Meetings Act and Open Public Records Act, respectively, on June 29, 2017; and

**WHEREAS**, the Committee released the bills to the full Senate without recommendation because the bills are unnecessary, unpopular with the public, and would result in significant financial and administrative burdens on municipalities; and

**WHEREAS**, the bills fail to adequately protect taxpayers, municipalities and, especially, municipal clerks from abusive, harassing, and purposefully confrontational individuals who submit voluminous requests for no legitimate reason; and

**WHEREAS**, the legislation would expand the Open Public Meeting Act to create impractical and burdensome requirements with respect to subcommittees and working groups established by the entire governing body, which would effectively limit the ability of small groups of local officials discussing issues of public concern for the

purposes of informing the governing body; and

**WHEREAS,** under the bills, the responsibilities of municipal clerks, who the Legislature has already loaded with responsibilities beyond the scope of their office, would be stretched even further than current law requires without a single dollar of additional resources provided to, or authorized to be collected by, municipalities; and

**WHEREAS,** the bills would impose a financial burden on municipalities that would not be offset by a revenue source other than the property tax, making the bills unfunded mandates prohibited by the New Jersey Constitution; and

**WHEREAS,** some municipalities are more equipped than others to meet the burdens that would be imposed by Senate Bill Nos. 1045 and 1046, however, without assistance of any kind from the States or the courts, every municipality would be on its own to meet the myriad new requirements of the law.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Alexandria, that the Legislature is strongly urged to reject Senate Bill Nos. 1045 and 1046 and draft new legislation to modernize OPRA and OPMA while providing municipalities and clerks with the resources to effectuate these changes for the benefit of the public.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be filed with the legislative sponsors of Senate Bill Nos. 1045 and 1046 and Assembly Bill Nos. 2697 and 2699, the Speaker of the General Assembly, the President of the Senate, and the Governor, and all parties are urged to listen to the concerns of local officials and prevent Senate Bill Nos. 1045 and 1046 from becoming law.

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- Resolution 2017-085 Amended Salary Resolution for the Finance Department Comm. Garay made a motion, seconded by Comm. Pfefferle to approve Resolution 2017-085.

**Roll Call: Aye: Garay, Abraham, Pfefferle**

**Nay: None**

**Abstain: None**

**Motion Carried**

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***RESOLUTION # 2017- 085 FOR THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON, STATE OF NEW JERSEY TO FIX THE SALARIES OF THE VARIOUS OFFICERS AND EMPLOYEES FOR THE YEAR 2017-AMENDED***

Township Committeemen	\$ 4,223.82
Township Clerk	\$ 55,458.76
	\$ 213.30Special Mtg.
Township Administrator	\$ 12,750.00
Chief Financial Officer	\$ 35,000.00
Asst. to the CFO	\$ 14,500.00
Tax Assessor	\$ 33,870.00
Tax Collector	\$ 30,110.51
Zoning Officer	\$ 9,460.20
Registrar of Vital Statistics	\$ 1,752.48
Deputy Registrar	\$ 373.30
Percolation Test Witness	Per Ordinance
Land Use Secretary	\$ 20.91 per hour
	Plus \$209.10 per meeting
Land Use Board Administrative Stipend	\$ 225.00 a month
Board of Health Secretary	\$ 1,459.05
Dog Warden	Per Contract
Office Cleaning	\$ 5,490.97
Emergency Mgmt.911 Coordinator	\$ 3,082.59
Deputy Emergency Mgmt. Coordinator	\$ 640.16
Clerical Help	\$ 10.00 to \$25.00 per hour
Public Works Personnel	Per Union Contract
Recycling Coordinator-PW	\$ 2,191.96
Recycling Coordinator -Office	\$ 2,191.96
Construction Official	\$ 50.86 per hour
Construction Sub-Code Official	\$ 44.94 per hour
Building Dept. Technical Assistant	\$ 18.47 per hour
Plumbing Sub-Code Official	\$ 50.86 per hour
Electrical Sub-Code Official	\$ 42.57 per hour
Electrical Inspector	\$ 37.70 per hour
Fire Sub-Code Official	\$ 44.94 per hour

Fire Inspector	\$ 44.94 per hour
Fire Prevention	\$ 7,998.86
<b><u>Court Pending final agreement among Mayors</u></b>	
Municipal Court Judge	\$ 12,300.00
Municipal Court Administrator	\$ 21,959.60
Deputy Court Administrator	\$ 20.00 per hour
Municipal Court Prosecutor	\$ 7,615.22
Public Defender	\$ 1,429.05
Bench Recording Secretary	\$ 264.38
Violations Clerk	\$ 3,855.60
Court Police Coverage	\$ 1,045.50
Court Police Coverage	\$ 120.00 a session
Mileage Reimbursement	.53 per IRS publication

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- Resolution 2017-086 Certification of the Annual Audit  
Comm. Garay made a motion, seconded by Comm. Pfefferle to approve Resolution 2017-086.

**Roll Call: Aye: Garay, Abraham, Pfefferle**

**Nay: None**

**Abstain: None**

**Motion Carried**

**TOWNSHIP OF ALEXANDRIA  
RESOLUTION 2017-086  
GOVERNING BODY CERTIFICATION OF THE ANNUAL AUDIT**

**WHEREAS**, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year 2016 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations; and

**WHEREAS**, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

**NOW, THEREFORE BE IT RESOLVED**, That the Township Committee of the Township of Alexandria, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance

I, Michele Bobrowski, Township Clerk of the Township of Alexandria, County of Hunterdon, State of New Jersey, hereby certify this to be a true copy of a resolution adopted by the Township Committee on October 11, 2017.

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Michele Bobrowski, RMC  
Township Clerk

INTRODUCED	SECONDED	COMMITTEE	AYE	NAY	ABSTAIN	ABSENT
		Abraham	X			
X		Pfefferle	X			
	X	Garay	X			

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- Resolution 2017-087 Audit Corrective Action Plan

This Resolution is tabled for the November 8, 2017

- Resolution 2017-088 Purchase of Rock Salt for the 2017/2018 Season  
Comm. Garay made a motion, seconded by Comm. Pfefferle to approve Resolution 2017-088.

**Roll Call: Aye: Garay, Abraham, Pfefferle**

**Nay: None**

**Abstain: None**

**Motion Carried**

**RESOLUTION# 2017-088 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF  
HUNTERDON, STATE OF NEW JERSEY  
AWARDING CONTRACT FOR THE PURCHASE OF ROCK SALT FOR THE 2017/2018  
SEASON**

**WHEREAS**, the County of Hunterdon Purchasing Department (“Hunterdon County”) requested bids for rock salt to be provided to Hunterdon County and members of the Cooperative Pricing System for Snow and Ice Control Materials Bid No. 2017-18 for the 2017/2018 season; and

**WHEREAS**, Alexandria Township Clerk Michele Bobrowski communicated Alexandria Township’s intention to participate in this joint purchase arrangement to Hunterdon County by letter dated July 5, 2017; and

**WHEREAS**, the Township Committee of the Township of Alexandria hereby confirms its authorization of the joint agreement with Hunterdon County for the purchase of rock salt in accordance with N.J.S.A. 40A:11-10 and 11 et seq.; and

**WHEREAS**, Hunterdon County received and reviewed the bids for the rock salt and, at its September 19, 2017 meeting, the Hunterdon County Board of Chosen Freeholders awarded a master contract to Morton Salt to provide rock salt to Hunterdon County and members of the Cooperative Pricing System for Snow and Ice Control Materials, Bid No. 2017-18 for the 2017/2018 season at a contract price of \$51.31 per ton; and

**WHEREAS**, Alexandria Township anticipates that the aggregate purchase of rock salt for the 2017/2018 season will exceed the bid threshold of \$17,500; and

**WHEREAS**, pursuant to N.J.S.A. 5:34-7.11, the governing body is required to award this contract.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the

Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The contract for rock salt to be provided to Alexandria Township as part of the Hunterdon County Cooperative Pricing System for Snow and Ice Control Materials, Bid No. 2017-18 for the period from September 19, 2017 to September 18, 2018 is hereby awarded to Morton Salt, 444 West Lake Street, Suite 3000, Chicago, IL 60606 at the contract price of \$51.31 per ton.

2. Hunterdon County executed the master contract for this product on behalf of participating municipalities.

3. Copies of this Resolution shall be sent to the County of Hunterdon Purchasing Department and to Morton Salt.

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- Resolution 2017-089 Amended Cost Share for Grefe B-11, L-14  
Comm. Garay made a motion, seconded by Comm. Pfefferle to approve Resolution 2017-089.

**Roll Call: Aye: Garay, Abraham, Pfefferle**

**Nay: None**

**Abstain: None**

**Motion Carried**

**RESOLUTION# 2017-089 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF  
HUNTERDON, STATE OF NEW JERSEY  
APPROVING GRANT AGREEMENT IN CONNECTION WITH THE PURCHASE OF A  
DEVELOPMENT EASEMENT FROM PAUL AND LINDA GREFE  
BLOCK 11 , LOT 14**

**WHEREAS**, the Township of Alexandria, by Resolution 2016-086 adopted on November 9, 2016, previously agreed to fund an approximately 20% cost share to purchase a development easement on property in the Township of Alexandria known as Bl. 11, Lot 14 consisting of approximately 19.53+/- acres, with one non-severable exception area totaling approximately 1.83+/- acres, owned by Paul W. Grefe and Linda E. Grefe ("Owners"), which farm is contained in Alexandria Township's Municipal Planning Incentive Grant list of farms and for which the Property Owners made an individual application to the Hunterdon County Planning Incentive Grant Program; and

**WHEREAS**, the Township has received for approval and execution from the SADC, a Planning Incentive Grant Agreement ("Grant Agreement") which authorizes a grant from the SADC in the amount of \$108,298.08 to the Township which equates to 60% of the CMV of \$9,900.00 per acre and 60% of the purchase price of the easement,

based on the final surveyed acreage of 18.232 +/- acres; and

**WHEREAS**, the Grant Agreement further provides that the County of Hunterdon will hold title to the easement since the County of Hunterdon will be providing a 20% cost share of the acquisition, in addition to the Township; and

**WHEREAS**, the Grant Agreement requires authorization from the Township for the SADC to electronically deposit the grant funds in the County's designated bank account on or before the closing date of the purchase of the development easement; and

**WHEREAS**, the CFO has certified the availability of funds from the Township's farmland and open space trust account for the Township's anticipated 20% cost share of \$36,099.36 toward the easement purchase;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Alexandria, County of Hunterdon, State of New Jersey:

1. Approves and accepts the Grant Agreement as provided by the SADC for the funding of the development easement purchase on the farm owned by Paul W. Grefe and Linda E. Grefe, known as Bl. 11, Lot 14 in the Township of Alexandria and County of Hunterdon, whereby the SADC's cost share grant will be \$108,298.08 or 60% of the purchase price and certified value of the easement. The Township Committee further authorizes the aforesaid grant funds to be electronically deposited in the County of Hunterdon's designated bank account on or before the closing date established by the Township and the County.

2. On behalf of the Township, the Mayor, Deputy Mayor and Township Clerk, as necessary, are hereby authorized to execute the aforesaid Grant Agreement and any other documentation needed to complete and fund the development easement purchase on the above-mentioned property.

3. The Township further authorizes the CFO to pay the Township's 20% cost share due in connection with the closing.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk is directed to forward certified copies of this Resolution to the Hunterdon County Agricultural Development Board and the New Jersey State Agriculture Development Committee as may be requested and required.

**BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately.

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- Resolution 2017-090 Amended Cost Share for Grefe B-11, L-14.01  
Comm. Garay made a motion, seconded by Comm. Pfefferle to approve Resolution 2017-090.

**Roll Call: Aye: Garay, Abraham, Pfefferle**

**Nay: None**

**Abstain: None**

**Motion Carried**

**RESOLUTION# 2017-090 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF  
HUNTERDON, STATE OF NEW JERSEY  
APPROVING GRANT AGREEMENT IN CONNECTION WITH THE PURCHASE OF A  
DEVELOPMENT EASEMENT FROM PAUL AND LINDA GREFE  
BLOCK 11, LOT 14.01**

**WHEREAS**, the Township of Alexandria, by Resolution 2016-087 adopted on November 9, 2016, previously agreed to fund an approximately 20% cost share to purchase a development easement on property in the Township of Alexandria known as Bl. 11, Lot 14.01 consisting of approximately 26.18+/- acres, with one non-severable exception area totaling approximately 1.0+/- acres, owned by Paul W. Grefe and Linda E. Grefe ("Owners"), which farm is contained in Alexandria Township's Municipal Planning Incentive Grant list of farms and for which the Property Owners made an individual application to the Hunterdon County Planning Incentive Grant Program; and

**WHEREAS**, the Township has received for approval and execution from the SADC, a Planning Incentive Grant Agreement ("Grant Agreement") which authorizes a grant from the SADC in the amount of \$142,790.70 to the Township which equates to 60% of the CMV of \$9,500.00 per acre and 60% of the purchase price of the easement, based on the final surveyed acreage of 25.051 +/- net acres; and

**WHEREAS**, the Grant Agreement further provides that the County of Hunterdon will hold title to the easement since the County of Hunterdon will be providing a 20% cost share of the acquisition, in addition to the Township; and

**WHEREAS**, the Grant Agreement requires authorization from the Township for the SADC to electronically deposit the grant funds in the County's designated bank account on or before the closing date of the purchase of the development easement; and

**WHEREAS**, the CFO has certified the availability of funds from the Township's farmland and open space trust account for the Township's anticipated 20% cost share of \$45,596.90 toward the easement purchase;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the

Township of Alexandria, County of Hunterdon, State of New Jersey:

1. Approves and accepts the Grant Agreement as provided by the SADC for the funding of the development easement purchase on the farm owned by Paul W. Grefe and Linda E. Grefe, known as Bl. 11, Lot 14.01 in the Township of Alexandria and County of Hunterdon, whereby the SADC's cost share grant will be \$142,790.70 or 60% of the purchase price and certified value of the easement. The Township Committee further authorizes the aforesaid grant funds to be electronically deposited in the County of Hunterdon's designated bank account on or before the closing date established by the Township and the County.

2. On behalf of the Township, the Mayor, Deputy Mayor and Township Clerk, as necessary, are hereby authorized to execute the aforesaid Grant Agreement and any other documentation needed to complete and fund the development easement purchase on the above-mentioned property.

3. The Township further authorizes the CFO to pay the Township's 20% cost share due in connection with the closing.

***BE IT FURTHER RESOLVED***, that the Municipal Clerk is directed to forward certified copies of this Resolution to the Hunterdon County Agricultural Development Board and the New Jersey State Agriculture Development Committee as may be requested and required.

***BE IT FURTHER RESOLVED***, that this Resolution shall take effect immediately.

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- Resolution 2017-091 Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Mt. Salem Road Project

Comm. Garay made a motion, seconded by Comm. Pfefferle to approve Resolution 2017-091.

**Roll Call: Aye: Garay, Abraham, Pfefferle**

**Nay: None**

**Abstain: None**

**Motion Carried**

**RESOLUTION 2017-091 OF THE TOWNSHIP OF ALEXANDRIA, COUNTY OF HUNTERDON,  
STATE OF NEW JERSEY**

**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT  
WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE MT. SALEM**

## ROAD PROJECT

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of Alexandria Township formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor, Township Engineer and Clerk are hereby authorized to submit an electronic grant application identified as MA-2018-Alexandria Township-00593 to the New Jersey Department of Transportation on behalf of Alexandria Township.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Alexandria Township and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

- 
- Farmland Preservation-Perrine B-5, L-1

Comm. Garay made a motion, seconded by Comm. Pfefferle to support the preservation efforts of the State Agriculture Development Committee for the Perrine Farm.

**Roll Call: Aye: Garay, Abraham, Pfefferle**

**Nay: None**

**Motion Carried**

### **BILL LIST:**

Comm. Garay made a motion, seconded by Comm. Pfefferle to approve the attached bill list.

**Roll Call: Aye: Garay, Abraham, Pfefferle**

**Nay: None**

**Motion Carried**

### **ENGINEER'S REPORT:**

The Township Committee reviewed the following Engineer Report prepared by Twp. Engineer Decker:

#### **Meetings Attended:**

October 21, 2017

Land Use Board Meeting

#### **Municipal Projects:**

Park footbridge replacement

Design of footbridge is under review for submission to building department.

Schoolhouse Road

Potential widening road from 18 feet to 22 feet and installation of stormwater collection system.

2018 Municipal Aid

NJDEP permits required as project is within the 300' riparian zone with potential wetlands. VCEA to prepare proposal for survey and design Application for aid submitted to NJDOT for improvements to Mount Salem Road on October 4, 2017.

**Active Site/Subdivision Construction Projects**

Pond View Subdivision

All construction has been completed and final inspections performed. A letter recommending release of the Performance Guarantee and request for the 2 year Maintenance Guarantee was issued on October 6, 2017.

Alexandria Estates

Meeting scheduled for October 11<sup>th</sup> with Toll Brothers to review site for release of bond for trailer.

Sky Manor Airpark

Obtain copies of latest subdivision plans and inspect site improvements for review of bonding as requested by applicant.

**Active & Prospective Board Applications**

Hemingway Estates

Lot line adjustment for previously subdivided tract. Scheduled for a public hearing at the November 16, 2017 Land Use Board meeting.

**Miscellaneous**

NJDEP Stormwater Management

New NJDEP Stormwater Management reporting requirements will go into effect January 2018 requiring annual maintenance reporting for stormwater management basins and an additional 2 educational points for a total of 12 points.

Delaware River Tubing

Pursuant to the Site Plan Resolution of Approval, all temporary traffic measures are to be removed and stored to the rear of the property upon conclusion of the seasonal operations. Due to unseasonably warm weather, operations have continued into October however should cease shortly. The site should be inspected for compliance soon after.

Underground Fire Tank

VCEA to prepare an estimate for engineering costs to design, prepare specifications and bidding for an underground fire tank.

Digital Plan Submission Ordinance

Research ordinances from other municipalities for requiring the submission of digital copies of documents submitted to the Land Use Board for subdivision and site plans.

CRS Rating System

Research requirements for Alexandria to enter FEMA's Community Rating System (CRS) program.

Tax Map Revisions

VCEA is checking the status with the Tax Assessor for any updates.

#### **APPROVAL OF MINUTES:**

- September 13, 2017 TC Meeting
- September 13, 2017 Executive
- September 13, 2017 TC Special Meeting
- September 13, 2017 Special Executive

The approval of minutes was postponed until the November 8, 2017 meeting.

#### **PUBLIC COMMENT ON GENERAL MATTERS:**

Resident Jim Kiernan discussed the re-appointment of Alexandria Township School Superintendent. Mr. Kiernan noted that Mr. Jennings was re-appointed for a 5 year contract at \$150,000.00 a year and a \$30,000.00 bonus a year. Mr. Kiernan noted that the Township should be aware about this appointment for future budget needs and discussions with the school. Mr. Kiernan also noted that the school board held a referendum last year to borrow money for the school.

#### **CORRESPONDENCE:**

- Hunterdon County will be holding a special Television and Computer Collection Day on Saturday, October 14<sup>th</sup> from 9:00 AM to 1:00 PM at the County Route 12 (Main Library) Complex located at 314 State Route 12, Flemington, NJ.
- Hunterdon County will be holding a Household Hazardous Waste Collection Day on Saturday, November 18<sup>th</sup> from 9:00 AM to 1:00 PM at the County Route 12 (Main Library) Complex located at 314 State Route 12, Flemington, NJ.
- Alexandria Township will be holding a Township Shred Day on Saturday, October 21<sup>st</sup> from 8:00 AM to 10:00 AM at the DPW Garage located at 255 Hickory Corner Road.
- Monthly Reminder that Dumpster Day is on Saturday, October 21<sup>st</sup> from 8:00 AM to 10:00 AM at the DPW Garage located at 255 Hickory Corner Road. PSE&G will be performing vegetation maintenance beginning on January 1, 2018 and continue throughout 2018 in the following right-of-ways:
  - 1.) Stamets Road

- 2.) Everittstown Road
- 3.) Schoolhouse Road
- 4.) Airport Road & Pittstown Road
- 5.) Nielson Corner Road
- 6.) Everittstown Road & Pittstown Road

Comm. Pfefferle made a motion, seconded by Comm. Garay to go into Executive Session.

**Roll Call: Aye: Garay, Abraham, Pfefferle**

**Nay: None**

**Abstain: None**

**Motion Carried**

### **Open Public Meetings Act RESOLUTION- Executive Session**

**WHEREAS, N.J.S.A. 2:4-12**, Open Public Meetings Act, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist:

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Alexandria, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of the hereinafter specified subject matters.
2. The general nature of the subject matter to be discussed is as follows:

\_\_\_\_\_ A confidential or excluded matter under Federal or State Law or Court Rule.

\_\_\_\_\_ A matter involving information that may impair the Township's rights to receive funds from the United States Government.

\_\_\_\_\_ A matter constituting an unwarranted invasion of an individual's privacy rights.

\_\_\_\_\_ Collective Bargaining Agreement or negotiation of the Agreement.

\_\_\_\_\_ Matters involving the purchase, lease or acquisition of real property with public funds which it could adversely affect the public interest if discussion were disclosed.

\_\_\_\_\_ Tactics and techniques to protect the safety and property of the public, including investigations of violations or potential violations of the law.

  X   Pending or anticipated litigation or contract negotiations in which the public body is or may become a party.

**Delaware River Tubing**

**Auction of Township Parcels**

**Clown Farm**

**Mt. Laurel Housing**

☒ Matters falling within the attorney-client privilege.  
**Lionetti Tax Appeal**

☐ Personnel matters involving a specific employee or officer of the Township.  
Township Committee Meetings

☐ Deliberations of the Township occurring after a public hearing that may result in the imposition of a specific penalty or suspension or loss of a license or permit.

3. It is anticipated at this time that the above matter will be made public: at the conclusion of the litigation and at such time as attorney client confidentiality is no longer needed to protect confidentiality and litigation strategy.
4. The executive session minutes will be placed on file in the township clerk's office, and will be available to the public as provided for by New Jersey law.
5. This Resolution shall take effect immediately.

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Comm. Garay made a motion, seconded by Comm. Pfefferle to return to Public Session.

**Roll Call: Aye: Garay, Abraham, Pfefferle**

**Nay: None**

**Abstain: None**

**Motion Carried**

Comm. Garay made a motion, seconded by Comm. Pfefferle to not move forward on the Vath Foreclosure.

**Roll Call: Aye: Garay, Pfefferle**

**Nay: None**

**Abstain: Abraham**

**Motion Carried**

Comm. Garay made a motion, seconded by Comm. Pfefferle to move forward with a hearing with the Hunterdon County Ag Board regarding the NJ Clown Farm located at 297-299 Route 513.

**Roll Call: Aye: Garay, Pfefferle**

**Nay: None**

**Abstain: Abraham**

**Motion Carried**

Comm. Garay made a motion, seconded by Comm. Pfefferle to authorize Tax Atty. Allen to negotiate a settlement with Lionetti B-8, L-25 regarding the double assessment.

**Roll Call: Aye: Garay, Pfefferle**

**Nay: None**

**Abstain: Abraham**

**Motion Carried**

#### **EXECUTIVE SESSION:**

The following matters were discussed in Executive Session:

- Lionetti Tax Appeal

Tax Assessor Hagaman noted that B-8, L-25 has been double assessed for many years without being noticed until recently by the property owner. Mayor Abraham asked if the Township could offer a credit to future property taxes in lieu of a refund.

- Delaware River Tubing

Matter to stay in Executive Session

- Auction of Township Parcels

Township Committee would like to see an auction package that Maxx Spann is providing to potential bidders.

- Mt. Laurel Housing

Special COAH Counsel Drill noted that the Fair Share Housing Center accepted the Township's conditions/changes in the agreement that the Township Committee discussed at the September 13<sup>th</sup> Special Township Committee meeting.

- Clown Farm

Joe Burger is scheduled to appear before the Hunterdon County Ag Board on October 12<sup>th</sup> to determine if Burger Farm is eligible for "Commercial Farm" status. Zoning Officer Mullin has issued summonses for the Clown Farm due to the fact that the use is not permitted in that zone and summonses have been issued for the 18 wheeler that has been parked alongside Route 513 and being used as a billboard. The Township can request a hearing or mediation after the Hunterdon County Ag Board hears the application so that Township requirements are met regarding activities being conducted on the Burger Farm located at 297-299 Route 513.

#### **MOTION TO ADJOURN**

Comm. Garay made a motion, seconded by Comm. Pfefferle to adjourn.

**Roll Call: Aye: Garay, Abraham, Pfefferle**

**Nay: None**

**Abstain: None**

**Motion Carried**

**Meeting Adjourned at 9:28 PM.**

**Respectfully Submitted:**  
**Michele Bobrowski, RMC**  
**Township Clerk**

I hereby certify that I have reviewed these Minutes of the Township Committee Meeting of October 11, 2017 and certify that said Minutes were approved unanimously by the Township Committee on the 8th day of November 2017.

\_\_\_\_\_  
Paul Abraham, Mayor

Dated: \_\_\_\_\_